

# ARTIST EXHIBIT PROGRAM EXHIBIT AGREEMENT



Artist Name (ARTIST): \_\_\_\_\_

Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

## SECTION I- TERMS

1. Clackamas County Arts Alliance (“CCAA”) and ARTIST agree to exhibit artwork (ARTWORK) submitted to and selected by CCAA for the 2020 Artist Exhibit Program (2020AEP). If, at the time of exhibit, the ARTWORK is not available for exhibit, ARTIST may submit substitute artwork that is substantially similar in medium and size as submitted in ARTIST’S application. CCAA reserves the right to accept or reject substituted ARTWORK(s).
2. CCAA shall email a 2020 AEP Exhibit Opportunity (OPPORTUNITY) to ARTIST approximately 1-3 months prior to exhibit. OPPORTUNITY will include exhibit details including, but not limited to: exhibit location, exhibit period, number of ARTWORKS, delivery date and time and pickup date and time. Artist statement/bio and label information request will be sent after confirmation of OPPORTUNITY.
3. ARTIST understands and agrees to the following:
  - a. All ARTWORK will remain on exhibit during the 3- or 4-month long exhibit period.
  - b. ARTWORK listed for sale shall remain on exhibit for the exhibit duration, even if it is sold.
  - c. If an ARTWORK sells during the exhibit period, ARTIST is responsible for negotiating sale and accepting payment from purchaser. CCAA does not charge a commission for sales and ARTIST will retain 100% of sale. In the event an ARTWORK sells, ARTIST shall notify CCAA so the artwork can be marked “sold”.
  - d. Only CCAA may remove or install any artwork in exhibit venue(s).
  - e. ARTWORK shall be delivered ready for installation in accordance with Artwork Preparation Guidelines (GUIDELINES) as outlined in Section II below.
  - f. ARTIST shall provide all information requested by CCAA at least one (1) week prior to exhibit installation date listed in the OPPORTUNITY.
  - g. If ARTIST is contracted with another gallery, ARTIST shall be responsible for notifying gallery of their acceptance to the 2020 AEP. If the gallery requires co-identification, ARTIST shall provide such information to CCAA.
  - h. ARTIST shall be fully responsible for insuring or self-insuring all ARTWORK on exhibit against any damage or loss. CCAA shall exert all reasonable effort to protect the artwork from theft, vandalism, or other damage. ARTIST further agrees to hold CCAA harmless for any ARTWORK damage or loss during transport and during exhibit.

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- i. ARTIST permits CCAA use of ARTIST’S name and electronic reproductions of ARTWORK in CCAA publicity efforts. ARTIST shall exert all reasonable effort to include Clackamas County Arts Alliance as curator and co-sponsor of the exhibition in ARTIST’S marketing efforts.
- j. ARTIST understands exhibits installed beginning in October 2020, duration of 3 – 4 months, may be on exhibit into early 2021.

**SECTION II – ARTWORK PREPARATION GUIDELINES**

1. ARTIST shall provide ARTWORK which is clean, in good repair, and stable.

**a. Two-dimensional artwork preparation:**

- I. ARTIST shall have identification attached to the back of all ARTWORK, including ARTIST name, contact information, and title of ARTWORK.
- II. ARTWORK shall include hanging hardware and wire which complies with our GUIDELINES, to support the gallery hanging system provided by CCAA.

**b. Three-dimensional artwork preparation:**

- I. ARTIST shall have identification attached to all 3D ARTWORK, including ARTIST name, contact information, and title of ARTWORK.
- II. ARTWORK must fit within designated display case. CCAA will provide ARTIST with maximum sizes in NOTIFICATION.
- III. ARTIST may include display materials and/or props for displaying ARTWORK. CCAA reserves the right to approve additional display materials or props.

In Witness Whereof, the parties have agreed to this Exhibit Agreement as of the date set forth below.

A handwritten signature in cursive script that reads 'Sue Allen'.

\_\_\_\_\_  
ARTIST

Sue Allen, Artist Exhibit Program Coordinator  
Clackamas County Arts Alliance

\_\_\_\_\_  
Date

11-25-2019  
\_\_\_\_\_  
Date